

# 2018-2019 TOT LOT PROGRAM



**PROGRAM FORMAT:** The Tot Lot program is for 4 and 5 year olds. Tot Lot provides a structured setting to introduce children to the skills and concepts necessary for preparation for Kindergarten. Children will work on the alphabet, nursery rhymes, physical development, colors, numbers 1 through 12, pencil activities, and independent as well as group physical activities including indoor/gym and outdoor games. The Tot Lot program leader is Lori Reeves.

**MEET THE INSTRUCTOR & OPEN HOUSE:** Mrs. Reeves will be available March 28<sup>th</sup> from 11am-11:30am for anyone who would like to meet the instructor and view the classroom.

**ENROLLMENT:** Registration begins March 13<sup>th</sup> for the 2018-2019 Tot Lot program. Enrollment will conclude once the program reaches capacity. Maximum enrollment for the program is 8 participants with a minimum enrollment of 6 participants by April 1<sup>st</sup>. If we do not reach 6 participants by April 1<sup>st</sup>, parents will be notified.

**REGISTRATION FORM AND FEES:** Registration must be done in person at the Civic Center during normal hours of operation. A non-refundable deposit representing the first week's fee must be paid at the time of enrollment. The deposit will be applied towards your first week's payment. The Tot Lot program's weekly fees are listed below. Please complete the attached ACH authorization form as part of the registration process.

**PROGRAM DAYS/TIMES:** The Tot Lot program meets on Monday, Wednesday, and Friday from 9am to 11am.

**FIRST CLASS:** The Tot Lot program will begin on Wednesday, September 5th.

(See reverse side for additional information)

## REGISTRATION FORM – 2018-2019 TOT LOT PROGRAM

Child's Name \_\_\_\_\_ Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age Today \_\_\_\_\_

Male: \_\_\_\_\_ Female: \_\_\_\_\_ Home Phone \_\_\_\_\_ Parent's Work Phone \_\_\_\_\_

Parent's/Guardian's Name \_\_\_\_\_ Email address: \_\_\_\_\_

In order to take advantage of the member rate, the student must have a current Civic Center membership.

**Please circle the appropriate box to the right.**

Return registration form to the Civic Center.  
If mailing, send to:  
Wahoo Parks and Recreation Department  
Attn: Tot Lot Program  
310 N. Linden St.  
Wahoo, NE 68066

Class	Ages	Member	Non-Member
Tot Lot (M/W/F)	4 & 5 Year Olds	\$23/week	\$27/week

### PERMISSION to PARTICIPATE and INDEMNIFICATION AGREEMENT

By signing below, I and the child's family acknowledge: A) We have read the aforementioned information regarding the Wahoo Parks and Recreation youth instructional program named herein and give our child permission to participate, B) We give Wahoo Parks and Recreation permission to use photographs or videos of our child in its promotional/educational materials, and C) The Wahoo Parks and Recreation Department does not carry medical or accident insurance for participants in this program.

Realizing that my child is playing for fun, recreation, and personal betterment, I hereby for myself and for my child, our heirs, personal representatives and assigns, waive and release any and all claim for injuries or damages of any kind of nature which either I or my child may have against the City of Wahoo, any manager, coach, instructor, umpire, referee or assistant thereto, anyone who prepares a playing field for any practice session or any formal game, chaperones, sponsors or anyone who organizes or causes this program to operate, their agents, representatives and assigns as a result of any practice session or game or any participating in said sports program and indemnify the City of Wahoo, and all parties named herein against such claim or damages arising from such claims. We hereby agree that coaches, managers, umpires, referees, their assistants or anyone who prepares a playing field shall not be liable for the injury or death of my child as a participant in said Wahoo Parks and Recreation programs which results from the negligence of any of the above listed individuals. I understand that the City of Wahoo assumes no legal or financial responsibility in case of accident or injury and I assume full responsibility for my child's medical expenses and waive all rights or causes of action, which my child or I may have against the City of Wahoo and each of the persons named herein.

Parent's/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY			
Date Pd. _____	Cash <input type="checkbox"/>	Check <input type="checkbox"/>	Chk. # _____
	Credit Card <input type="checkbox"/>	Amount Pd. _____	Staff Member _____

SUPPLIES: Each child will need to bring a box of crayons, facial tissue, and three large glue sticks at the beginning of the school year. Please label these items with the student's name. Storage units will be provided. No toys are to be brought from home except on show and tell days.

SHOW AND TELL: Tot Lot show and tell will be on Fridays.

SNACK: The teacher will be send a snack calendar home the first week of class. Subsequent snack calendars will sent home as necessary. It is the parent's responsibility to send a healthy snack that has one of the food pyramid requirements for the class on their child's assigned day. If you are unable to bring a snack on your assigned day please inform the teacher as soon as possible.

ILLNESS: Our health policy requires the exclusion of any child who has an illness associated with a fever and/or communicable condition such as diarrhea, ringworm, impetigo, head lice, pink eye, and scabies. We would greatly appreciate your cooperation concerning these conditions. If your child will not be attending class, please call and inform the instructor.

DISCIPLINE/SUSPENSION OF CARE: Inappropriate behavior or conduct will result in a 'time out' per child's age. If misbehavior continues to occur on a regular or frequent basis, the parents, Mrs. Reeves, and Recreation Superintendent will meet to discuss an appropriate plan to remedy the behavior issue. If necessary, the student may be suspended or terminated from the program.

INCLEMENT WEATHER: In case of inclement weather, the following class cancellation policy will be observed: **The Parks and Recreation Department will close preschool if the Wahoo Public Schools are closed or if they have a late start due to inclement weather.** These announcements are made available on local TV stations.

CHECK IN/CHECK OUT PROCEDURES: Anyone picking up a participant must present a photo ID and be listed on the participant's record as an individual who is authorized to pick up the child.

QUESTIONS: If you need additional information regarding the tot lot, please contact Lori Reeves at 443-4174 (Civic Center) or 642-5787 (home). If you have any concerns with the program, contact Bob Schmidt at 443-4174 and/or City of Wahoo officials at 443-3222.

MISCELLANEOUS: To find out more about Wahoo Parks and Recreation programs and events, visit our web site at [www.wahoociviccenter.com](http://www.wahoociviccenter.com).